



MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Monday, June 4, 2007
City Council Chambers
4:00 p.m.

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PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwater
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Wallegghem
B. Preisntanz, CAO
J. McMillin, City Clerk
H. Kasprick, Deputy Clerk
R. Perchuk, Operations Manager
S. McDowall, H.R. Manager
K. Brown, Finance & Admin. Manager
B. Reynard, Community Services Manager

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 14-2003**

N/A

B. DECLARATION OF PECUNIARY INTEREST

There was none declared.

C. CONFIRMATION OF MINUTES

Moved by C. Van Wallegghem, Seconded by A. Poirier, & Carried:-
THAT the Minutes of the last regular and closed Committee Meeting held
May 22, 2007 be confirmed as written.

D. REPORTS:-

1. Preliminary review of proposed changes to Procedural By-law
Committee agreed the Clerk proceed with making the applicable and
necessary changes to the Procedural By-law and to present same at an
upcoming meeting.

JMcMillin

ITEMS ON HOLD:

- **The Rat Portage**

- Old Fort Island – Transfer By-law/MOU2

OTHER BUSINESS

COMRIF Asset Management Program Funding Agreement

RECOMMENDATION:

THAT Council hereby authorizes the Mayor and the CAO to execute the Funding Agreement for the COMRIF Asset Management Program (AMP) Project; and

THAT the appropriate By-law be passed for this purpose.

Recommendation approved (resolution and by-law).

NEXT MEETING

- Monday, June 18, 2007.

**JMcMillin/
PGrouda**



COMMUNITY SERVICES COMMITTEE MINUTES

At 4:10 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that Council intends to approve the following at its June 11 Meeting:

- **An amendment to Tariff of Fees & Charges By-law – Child Minding Rates**

B. DECLARATION OF PECUNIARY INTEREST

There was none declared.

C. CONFIRMATION OF MINUTES

Moved by D. McCann, Seconded by W. Cuthbert, & Carried:-

THAT the Minutes of the last regular Committee Meeting held May 22, 2007 be confirmed as written.

D. REPORTS:-

1. A & W Child Minding Centre Rates for Recreation Centre

RECOMMENDATION:

THAT Council of the City of Kenora receives the recommendation from the Recreation Coordinator, approving the rate of \$4.00 per hour per child for the A&W Child Minding Centre for the 2007; and

THAT the \$4.00 an hour fee waived for those members who have purchased an annual membership; and

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further

THAT the new rates take effect immediately after the third and final reading of the by-law.

Recommendation approved (resolution and by-law).

2. Canadian Army Veteran's Event

RECOMMENDATION:

THAT Council give approval to the Canadian Army Veteran Motorcycle Units to hold a Memorial Service at the Lake of the Woods Cemetery on Saturday, August 4th, 2007 at 11 a.m.; and further

THAT general vehicular traffic be prohibited in the Cemetery from 10:30 a.m. – 12:30 p.m. on Saturday, August 4th, 2007, during the Memorial Service.

JMcMillin/
PGrouda

Recommendation approved.

JMcMillin

UPDATES & INFORMATION

- **2007 Trail Brochures**

Barb Manson attended the meeting and gave an update on the Kenora Urban Trail Association with respect to the study that started in 2003. Copies were circulated of the "Trail Map" brochure that sets out information pertaining to the four official trails. It was noted the trails are for walking and biking only.

- **Boat Launch sites and Turf Management Schedule**

Barb Manson gave an update on the boat launch sites, and circulated copies of pictures of the beaches before and after the recent rain storm. She advised her department is waiting for better weather to do the repairs to the launches. Ms Manson also referred to the great amount of work that the summer students have carried out to-date.

NEXT MEETING

- **Monday, June 18, 2007.**



OPERATIONS COMMITTEE MINUTES

At 4:23 p.m.

B. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that Council intends to approve the following at its June 11 Meeting:

- A By-law to authorize an Appropriation from the Downloaded Roads Reserve

B. DECLARATION OF PECUNIARY INTEREST

There was none declared.

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by C. Van Wallegghem, & Carried:-
THAT the Minutes of the last regular Committee Meeting held May 22, 2007 be confirmed as written.

D. REPORTS

ROADS

1. Amendment to Traffic Regulation By-law 127-2001–No Parking Tow Away Zone-St. Clair Street at Main Street, Wharf Street and Tenth Street.

RECOMMENDATION

THAT the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following changes to Schedule "B" – No Parking Area – Tow Away Zone – St. Clair Street at Main Street, Wharf Street and Tenth Street.

| <u>Column 1</u> STREET/HIGHWAY | <u>Column 2</u> LOCATION | <u>Column 3</u> SIDE | <u>Column 4</u> TIME |
|-----------------------------------|-----------------------------|-------------------------|-------------------------|
|-----------------------------------|-----------------------------|-------------------------|-------------------------|

| | | | |
|---|--|--|-------|
| Add: St. Clair Street Anytime | From 30 metres west of Main Street (Hwy 17) easterly to Tenth Street | | North |
|---|--|--|-------|

Recommendation approved (resolution and by-law).

2. OGRA Municipal DataWorks Data Provision Agreement

RECOMMENDATION

THAT the City of Kenora enter into an agreement with the Ontario Good Roads Association (OGRA) to allow access to the software Municipal DataWorks, being a web based infrastructure asset repository owned and managed by the Ontario Good Roads Association (OGRA) on behalf of its members; and further

THAT the Municipal DataWorks Data Provision Agreement, attached hereto, be accepted.

JMcMillin/
PGrouda

Recommendation approved.

Committee asked Rick Perchuk to confirm the terms of agreement regarding the City's long-term commitment and to advise before Monday's meeting.

3. Matheson Street Water Tower

RECOMMENDATION

THAT Council of the City of Kenora take the following steps with respect to the future of the Matheson Street water tower structure;

- a) develop a tender for the demolition and removal of the Matheson Street water tower;
- b) develop a request for proposals for third party use of the Matheson Street water tower structure; and further

THAT results of the tender and request for proposal be brought forward at the first Council meeting in September 2007 for review and decision.

Discussion

It was suggested this project could be phased in and wait for a year prior to proceeding with demolition.

Committee suggested to amend the recommendation to include "alternative #2" contained in Bill's report with respect to "the City retaining control and utilize the water tower for promotional purposes."

Committee agreed with the amended recommendation and Bill will provide the revised wording to be presented at Monday's meeting.

ENGINEERING

4. Keewatin Channel Bridge Resurfacing – Jersey Barriers

RECOMMENDATION

THAT the purchase of jersey barriers in accordance with the amended 2007 Capital Budget be hereby accepted; and

THAT the quote for jersey barriers submitted by Miller Pre-Cast, being the only supplier of jersey barriers, be hereby accepted; and further

THAT the attached Purchase Order, in the amount of \$60,790.50 (including tax) be approved.

Recommendation approved.

5. Amendment to Capital Budget – Road Works Program

RECOMMENDATION:

THAT Council give three readings to a by-law to amend the capital budget to authorize an appropriation from the downloaded roads reserve funds in the amount of \$59,800.07 for the purpose of funding the works related to the 2007 Municipal Road Works Program.

JMcMillin

RPerchuk

Bill P.

JMcMillin

JMcMillin

Recommendation approved (resolution and by-law).

**JMcMillin/
PGrouda**

ITEMS ON HOLD:

- 318 Mellick Avenue Laneway – Marciniak **HOLD for report**

NEXT MEETING

Monday, June 18, 2007

Motion required adjourning to Closed Meeting Session:

Moved by R. McMillan, Seconded by A. Poirier, and Carried:-

THAT this meeting be now declared closed at 4:35 p.m.; and further

THAT Council adjourns to a Closed Meeting Session to discuss the following:

- **Labour relations/employee negotiations;**

Reconvene to Open Session with any Report(s)

N/A

The meeting closed at 5:35 p.m.